



Position: Middle School English Teacher

Location: Pasadena, CA

Description

The Waverly School seeks teachers who resonate with the school's mission to cultivate curious, resourceful, confident learners who demonstrate intellectual engagement, critical and creative thinking, respect for individual differences, a strong awareness of personal responsibility, and an active commitment to social justice. The ideal candidate is a progressive English teacher who wants to be involved in the community in the classroom and beyond.

The middle school humanities program seeks to be an inquiry-based and hands-on program where students are challenged to make meaningful connections between material studied in class and their own lived experience, gaining a deeper understanding of the world and their positionality in it. In English, teachers and students work together to deepen skills and understanding in reading, writing, speaking, and listening. Students are exposed to a variety of texts, including poetry, short stories, essays, plays, and novels, in a diversity of voices and perspectives. The Waverly School supports and challenges students to better understand their own learning processes and to acquire increasingly sophisticated strategies as learners. The middle school English teacher will have the capacity to meet the needs of a range of learners.

Teachers at Waverly are collaborative and the middle school teachers function as a team supporting student growth in a two year curriculum where teachers take a deep interest in students as individual learners. In alternating years, the program focuses on US and World themes and makes connections to current events and culture. Waverly teachers enjoy freedom to design curriculum to meet the needs of students. The ideal candidate will have a strong English/humanities background and be excited about curriculum design.

Primary Responsibilities:

- Plan and design curriculum that aligns with Waverly's scope and sequence and as aligned with the school mission and philosophy
- Use teaching strategies that include small and large group instruction, hands-on experiential learning, inquiry-based learning, integrated learning
- Use Responsive Classroom or Culturally Responsive Teaching pedagogy and techniques to set-up, run and develop a consistent, caring classroom environment
- Facilitate an advisory, teach an elective

- Provide supervision of students outside the classroom – i.e. lunch periods, dismissal, waking to and from other campuses
- Collaborate with middle school faculty and learning support educators
- Use formative and summative assessment tools to meet student’s learning needs
- Monitor and document student progress throughout the year and evaluate learning development
- Lead parent/teacher conferences
- Write and edit semester reports that include checklists and narrative writing
- Chaperone field trips, outdoor education trips, or other experiential learning opportunities
- Build and maintain positive relationship with parents and colleagues
- Have regular communication with parents-via email and newsletters
- Support admissions and other school events (i.e. parent education nights, graduation, etc.)
- Attend special events during evenings and weekends
- Attend and participate in weekly faculty meetings (after school) and occasional workshops, in-service opportunities, and other training seminars
- Adhere to policies and procedures as outlined in the employee and faculty handbooks
- Complete other duties as assigned by the Division Director or Head of School

Required Skills/Abilities

- Strong commitment to anti-racist and inclusive practices that support students of all backgrounds to succeed
- Skilled in differentiating instruction for a broad range of learners
- Ability to self-reflect and demonstrate personal growth
- Ability to plan, manage, and evaluate curriculum
- Excellent verbal and written communication skills with adults and children
- Ability to collaborate and communicate with teachers, staff, parents, and students in a positive and constructive way
- Proficient in Microsoft office suite or related software as required for recordkeeping and documentation
- Confident with remote learning platforms such as Zoom and Google Classroom
- Genuine interest in and respect for students in their middle school years
- Strong sense of healthy teacher/student boundaries

Education and Experience

- Bachelor of Arts or higher in English or closely related field. Master’s degree preferred
- 2-5 years teaching experience, preferably in middle school
- Preference for Progressive educational experiences
- Experience working with neurodivergent students

Physical requirements

- Work in person, on campus

- Prolonged periods of standing and walking throughout classrooms and between several campus locations
- Regularly spend long hours sitting and using office equipment and computers
- Occasionally lift 15-45 pounds
- Regularly move up and down stairs

Department: Middle School

Job Type: Full Time – 10-month year, Exempt

Hours per week: 40 - 8:00 a.m. to 4:00 p.m.

Salary Range: \$50,000 – \$80,000 annually

School Contact

Interested candidates should submit their resume, letter of interest and particular qualifications for the position, statement of educational philosophy to:

Vella Cagle

HR Manager

vella@thewaverlyschool.org

School Information

[The Waverly School](http://www.thewaverlyschool.org) is a nonsectarian, coeducational, college preparatory, progressive day school that spans young kindergarten through high school. Waverly provides an experience-based, cross-disciplinary education in which students are expected to work to their highest potential. Waverly is dedicated to helping students become confident, curious, resourceful learners who demonstrate intellectual engagement, critical and creative thinking, respect for individual differences, and a strong sense of personal and social responsibility. The Waverly School has three campuses and a one-acre organic farm, all within walking distance of one another, in Pasadena, CA.

EEO Statement

The Waverly School is an equal opportunity employer dedicated to a policy of non-discrimination based on the race, color, creed, religion, sex, gender, gender identity, gender expression, marital status, pregnancy, transgender, transsexualism, sexual orientation, age, national origin, citizenship, primary language, military or veteran status, physical handicap, disability, medical condition, mental disability, genetic characteristic or information, ancestry, or based on any other consideration made unlawful by federal, state, or local laws.