



Position: Physical Education Teacher, Middle-High School

Location: Pasadena, CA

Description

The Waverly School seeks a physical education teacher for the 2024-25 school year. The PE teacher Develop and administer physical education classes consistent with school mission, values, goals and objectives.

Waverly is highly collaborative and the mission focuses on social justice education and progressive pedagogy. We have a highly collaborative school and there is an expectation to work closely with teachers, staff, and administrators. Teachers are expected to teach a diverse range of learners and people and to support students throughout the year.

Primary Responsibilities:

- Build and maintain a positive learning environment and create a program that meets the physical, intellectual, and emotional needs of each child in grades 7 through 12.
- Develop students' physical skills, abilities, strength, agility, poise, coordination, and teamwork.
- Teach knowledge of, and develop skills and abilities in, physical fitness, coordination, agility, exercise, and sports.
- Develop students' concepts in leadership, teamwork, responsibility, and social skills; provide a safe and optimal learning environment; offer appropriate feedback regarding student progress, expectations, and goals.
- Conduct ongoing assessments of student growth and progress in physical education activities and modify instructional methods to fit individual student's needs.
- Write and edit semester reports that include radials/checklists and narrative writing and submit on-time.
- Ensure effective communication with students and parents.
- Coordinate with other professional staff members, especially with physical education and grade level faculty, and participate in faculty meetings and committees.
- Coach one team per season (fall, winter, and spring).
- Provide appropriate safety instructions and make safety checks on equipment and athletic areas to ensure overall safety of students.
- Support Athletic Director in coordinating after-school 7-12 athletic programs.
- Communicate any concerns with student conduct with parents and the administration.
- Promote and maintain good sportsmanship in physical education classes.
- Communicate proactively with parents regarding sign-ups, schedules, and events.
- Work proactively with other School faculty and staff to ensure that athletic competitions and other events do not conflict.
- Chaperone field trips (some may be overnight), division specific outdoor education trips and in-town field trips, or other experiential learning opportunities which may extend beyond regular school hours.
- Attend and participate in weekly faculty meetings (after school) and occasional workshops, in-service opportunities, and other training seminars which may occur outside of regular school hours.
- Complete additional duties as directed by the Head of School.

Other Requirements:

- Positive attitude, excellent communication and organizational skills.
- Ability to design a culturally responsive curriculum that attends to the needs of diverse learners.
- Occasionally provide classroom coverage during free periods when outside substitutes are not available.
- Support admissions and other school events (i.e. parent education nights, back to school night and open house).
- Attend special events during evenings and weekends.
- Participate in high school assemblies and occasional cross-divisional All School Meetings.
- Participate in August and June work weeks and student orientation weeks.
- Participate in end of year culmination ceremonies.
- Serve on at least one school committee (i.e. DEI, admissions, curriculum, technology, etc.)
- Offer/mentor one student club each school year.
- Maintain proficiency in Microsoft Office Suite, Google Suite, and school online systems/portals.

Required Skills/Abilities

- Excellent interpersonal, oral, and written communication skills.
- Ability to think critically and solve problems, as well as handle multiple projects simultaneously.
- Good judgment and ability to handle confidential/sensitive information with discretion.
- Knowledge of social-emotional competency areas and adolescent development.
- Strong commitment to anti-racist and inclusive practices that support students of all backgrounds to succeed.
- Ability to self-reflect and demonstrate personal growth.
- Excellent verbal and written communication skills with adults and children.
- Ability to collaborate and communicate with teachers, staff, parents, and students in a positive and constructive way.
- Proficient in Google Suite, Microsoft Office suite or related educational technology software.
- Confident with remote learning platforms such as Zoom and Google Classroom.
- Genuine interest in and respect for students in their middle school and high school years.
- Strong sense of healthy teacher/student boundaries.

Education and Experience

- Bachelor of Arts or higher in health, kinesiology, or physical/health related field.
- 2-5 years of coaching experience with adolescents.
- Preference for progressive educational experiences.

Physical requirements

- Teacher is expected to work in person, on campus during school hours.
- Prolonged periods of standing and walking throughout classrooms and between several campus locations, including the Farm.
- Regularly spend long hours sitting and using office equipment and computers.
- Occasionally lift 15-45 pounds.
- Regularly move up and down stairs.
- Regularly sit and stand on the floor throughout the day, and bend, kneel, or squat to be at eye level with children.

Other Employment requirements

- Satisfactory completion of state and national background check
- CPR/AED/First Aid certification training
- Initial and continued TB Assessment required for employment in CA schools
- Annual Mandated Reporter and Harassment Prevention Training
- Adhere to school policies and procedures as outlined in the Employee and Faculty Handbooks

Classification: Part-time, exempt

Hours per week: 20

School hours: 8:00 am to 4:00 pm

Salary Range: \$25,000 – \$35,000 annually

School Contact

Please send resume and cover letter to:

Vella Cagle
Director of Human Resources
vella@thewaverlyschool.org

School Information

The Waverly School is a nonsectarian, coeducational, college preparatory, progressive day school that spans young kindergarten through high school. Waverly provides an experience-based, cross-disciplinary education in which students are expected to work to their highest potential. Waverly is dedicated to helping students become confident, curious, resourceful learners who demonstrate intellectual engagement, critical and creative thinking, respect for individual differences, and a strong sense of personal and social responsibility. The Waverly School has three campuses and a one-acre organic farm, all within walking distance of one another, in Pasadena, CA.

EEO Statement

The Waverly School is an equal opportunity employer dedicated to a policy of non-discrimination based on the race, color, creed, religion, sex, gender, gender identity, gender expression, marital status, pregnancy, transgender, transsexualism, sexual orientation, age, national origin, citizenship, primary language, military or veteran status, physical handicap, disability, medical condition, mental disability, genetic characteristic or information, ancestry, or based on any other consideration made unlawful by federal, state, or local laws