



March 12, 2020

Dear Waverly Families,

On Monday, we shared our hope and plan to keep school open until directed to close by health officials. As you all know, much has changed since then. On a conference call with heads of Pasadena area schools this morning, we collectively concluded that it is no longer possible to wait for a decision from the authorities. As such, The Waverly School, along with the other Pasadena area independent schools, will be closed for students from Monday, March 16, through spring break. At this time, we plan to reopen school on Tuesday, April 14.

- We will be cancelling parent-teacher conferences for the elementary, middle, and high school tomorrow, March 13 and Monday, March 16.
- Unfortunately, Waverly is not able to offer child care, and Tom Sawyer will not be operating during the temporary closure. All after school programs will be postponed during the closure, as well.
- Teachers and staff will be meeting tomorrow and Monday to solidify plans for remote student learning during the temporary closure.
- Distance learning will begin on Tuesday, March 17. We will send out detailed, grade specific information in the coming days.
- All student and parent events, including athletics games and practices are cancelled or postponed through spring break. The Jog-a-thon is postponed until April 19.
- The outdoor education trips (5-6 trip to Yosemite and the high school trip to the Colorado River) have been cancelled. We are working with the outdoor education companies to minimize the financial impact on families and the school. We will send updates about alternate plans in the coming weeks.

We understand that the temporary closure of the school on short notice may cause complications for your family and we deeply regret this. Please know that starting Tuesday, March 17, teachers will be available online, via email and PowerSchool Learning (PSL) between 8:45 a.m.-3:45 p.m., and administrators and staff will be available electronically and by phone during the same hours.

Please make sure that all of your contact information is current in My Backpack and that you can easily access your class pages in PSL. Please let us know immediately if you require

assistance in resetting passwords or if you do not have a computer or internet access at home. Please contact Jason Gottlieb (jason@thewaverlyschool.org) for elementary school and Joel Murillo (joel@thewaverlyschool.org) for middle and high school.

During the campus closure, we encourage families to practice social distancing. Please avoid large-scale events and smaller but highly social events, such as parties. Please stay updated on best practices as recommended by the [CDC](https://www.cdc.gov).

We are grateful for the Waverly community and for our wonderful teachers and staff during this difficult time. This is a new challenge for all of us, and we are committed to working together to support one another. Let's find comfort in the fact that we are all part of the Waverly community. Let's be kind to ourselves and others, practice compassion, focus on the facts, listen to credible sources, and not allow stereotypes and discrimination to influence how we treat each other.

We will be providing more information and resources in the coming days.

Thank you for your support.

Sincerely,

Heidi Johnson
Head of School