



67 West Bellevue Drive • Pasadena, California 91105  
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## Teacher Recommendation Form — Middle and High School Applicants

**To the Applicant’s Parent or Legal Guardian:**

*Please complete the top portion of this form and submit it to your child’s teacher. Each of the two required teacher recommendations must be submitted in sealed letterhead envelopes from the appropriate school.*

Applicant’s Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Current Age \_\_\_\_\_ Grade \_\_\_\_\_

Teacher’s Name \_\_\_\_\_ Grade Teacher Taught Applicant \_\_\_\_\_

Subject(s) Taught \_\_\_\_\_

School Name \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_

*I acknowledge that I waive my right to read the confidential administrator and teacher recommendation(s) and the school report(s) for the student listed above.*

Name of Parent/Guardian: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Deadline:** \_\_\_\_\_ **February 1<sup>st</sup> (first round of applications)**  
 \_\_\_\_\_ **As soon as possible (first come, first served basis)**

**To the Teacher:**

The above-named student has applied to The Waverly School, an independent, progressive, college-preparatory school. **This form must be completed by a primary teacher or a teacher of key academic subjects — English, mathematics, social studies).** *Teacher recommendations must be submitted directly from the appropriate school. Teacher recommendations must be received by February 1<sup>st</sup> in order for the student to be considered in the first round of applications; all other applications will be considered on a first come, first served basis (please see deadline checked above).*

Please compare this student’s academic achievement to his/her ability.

Please comment on this student’s speaking, reading, and writing skills.

Please comment on this student as a person.

## ACADEMIC AND QUALITIES

- |   |                               |          |          |             |          |               |
|---|-------------------------------|----------|----------|-------------|----------|---------------|
| 1. Study habits                                 | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 2. Attention span                               | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 3. Ability to work independently                | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 4. Ability to organize and communicate thoughts | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 5. Motivation                                   | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 6. Intellectual curiosity                       | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 7. Critical and abstract thinking skills        | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 8. Creativity                                   | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 9. Self-confidence                              | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 10. Leadership potential                        | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 11. Reaction to setbacks                        | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 12. Concern for others                          | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 13. Personal conduct                            | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 14. Personal conduct                            | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 15. Personal integrity                          | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 16. Ability to act independently                | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 17. Ability to work cooperatively               | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 18. General level of maturity                   | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |
| 19. Sense of humor                              | ___ no opportunity to observe | ___ poor | ___ fair | ___ average | ___ good | ___ excellent |

Is there any additional information that can be better conveyed in a phone conversation? \_\_\_ yes \_\_\_ no

Consider the following categories to determine your recommendation for this student:

Recommendation	Not at all	With reservation	Mildly	With confidence	Enthusiastically
Personal Qualities					
Academic Potential					
Academic Achievement					
Overall Recommendation					

Grade(s) received in subject(s) you taught applicant \_\_\_\_\_

Teacher's signature \_\_\_\_\_ Date \_\_\_\_\_

### To be filled out by school administrator:

- |   |          |          |          |               |
|---|----------|----------|----------|---------------|
| 1. Attendance   | ___ poor | ___ fair | ___ good | ___ excellent |
| 2. Punctuality  | ___ poor | ___ fair | ___ good | ___ excellent |
| 3. Support of school policies   | ___ poor | ___ fair | ___ good | ___ excellent |
| 4. Support teachers/staff   | ___ poor | ___ fair | ___ good | ___ excellent |
| 5. Communicates openly with teachers/staff  | ___ poor | ___ fair | ___ good | ___ excellent |
| 6. Parent expectations  | ___ poor | ___ fair | ___ good | ___ excellent |
| 7. Participation in school events   | ___ poor | ___ fair | ___ good | ___ excellent |
| 8. Support of school  | ___ poor | ___ fair | ___ good | ___ excellent |
| 9. Please indicate if this student has been subject to major disciplinary action (suspension, probation, expulsion) |          |          | ___ no   | ___ yes       |

Please provide any additional comments regarding the information above:

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Administrator's Name \_\_\_\_\_ Title \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Name \_\_\_\_\_